

## **GDPR COMPLIANCE**

The Made In / Precious Wood Workshops 2024 respects your privacy and is committed to protecting your personal data in accordance with the EU General Data Protection Regulation (GDPR).

### **1. GENERAL INFORMATION / Contact details of the responsible person**

The person in charge of the General Data Protection Regulation and other national data protection laws of the EU member states and other data protection regulations is:

Westsächsische Hochschule Zwickau – University for applied sciences  
Kornmarkt 1, 08056 Zwickau, Germany  
Telefon: 0049 375 536 0, E-Mail: rektor@fh-zwickau.de

The Westsächsische Hochschule Zwickau is a public body.  
It is legally represented by the Rector, Prof. Dr.-Ing. Stephan Kassel.

Data Protection Officer of the Westsächsische Hochschule Zwickau:

Mr. Marcel Süß, Kornmarkt 1, 08056 Zwickau, Germany  
Telefon: 0049 375 536 1110, E-Mail: marcel.suess@fh-zwickau.de

### **2. DATA COLLECTION AND USE**

- Your personal data will only be used for the selection process and administrative issues. They will not be shared with any third parties without your explicit consent.
- Additionally: your personal data, including but not limited to your name, contact information, short CV and letter of motivation, are used for the purpose of evaluating applications for the Made In / Precious Wood Workshops 2024 and the program evaluation, which is necessary according to the CREA-Programme conditions.
- By submitting your application, you consent to the collection and use of your personal data for the stated purposes.

### **3. DATA SECURITY**

- We have implemented appropriate technical and organizational measures to ensure the security of your personal data.
- Access to your personal data is restricted to authorized personnel who have a legitimate need to access it.

### **4. DATA RETENTION**

- We will retain your personal data for as long as necessary to fulfill the purposes for which it was collected, including any legal or regulatory requirements.
- After the selection process is complete, your personal data will be securely disposed of in accordance with our data retention policy.

### **5. YOUR RIGHTS**

- You have the right to access, rectify, or erase your personal data held by us.
- You also have the right to restrict or object to the processing of your personal data.
- To exercise any of these rights or to make inquiries about your personal data, please contact us using the information provided in the „Contact Us“ section below.

### **6. CONTACT US**

- If you have any questions or concerns about our data protection practices or this GDPR compliance statement, please contact us at [madein@fh-zwickau.de](mailto:madein@fh-zwickau.de).

By submitting your application to the Made In / Precious Wood Workshops 2024, you acknowledge that you have read, understood, and consent to the processing of your personal data as described in this GDPR compliance statement.

Schneeberg, July 2nd 2024

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