



WHZ Westsächsische
Hochschule Zwickau
University of Applied Sciences



WELCOME TO ZWICKAU

YOUR GUIDE TO SUCCESSFUL STUDIES



**WELCOME TO THE
UNIVERSITY OF APPLIED
SCIENCES ZWICKAU!**



WELCOME

Welcome to the University of Applied Sciences Zwickau (WHZ)! We are excited that you are interested in starting your studies here.

You have chosen a University of Applied Sciences where you get the best of both worlds. The WHZ not only offers you the opportunity to actively participate in research but also has a wide variety of leisure activities you can pursue next to your studies. Whether you want to join a sports team, or become a member of the student council, the WHZ has you covered. In order for you to be set up as best as possible for your start at the WHZ, we created this guide with the most important information you will need. You will get information about the faculties, campuses and study-related issues to provide a sneak peek into the WHZ and important items you will need for your student life.

For example, you will be familiarized with different offices, like the International Office or the Department of Student Affairs, who will assist you with any questions or matters you may have while on campus. Each office has its contact details and their services available for you. Furthermore, you will learn about the different ways to look up your schedule, for example, via the WHZ App and get an overview of important portals of the WHZ to give you the best start.

We hope this guide can help in your studies at the WHZ. We wish you a successful time and hope to see you soon on campus!

WHZ APP





ARRIVAL CHECKLIST FOR STUDYING IN ZWICKAU

THINGS TO CHECK BEFORE YOUR ARRIVAL



PREPARE FOR YOUR ARRIVAL IN ZWICKAU

Apply for a visa and check the entry requirements for Germany. You need to book a flight or train ticket to get to Zwickau before your studies start.

While you are preparing for your studies in Germany, you can search for accommodation in or around Zwickau from where you are living.



PACK YOUR STUFF

Don't forget to bring specific medication if you need such. Make a note of important emergency contacts, addresses and phone numbers. Take plug adaptors. You require passport photos.

In Germany, it is still customary to use cash. Make sure you bring cash with you for the first days.

AFTER YOUR ARRIVAL IN ZWICKAU



SIGN THE LEASE & GET YOUR KEY

You have to sign a lease at the dormitory or at your apartment. After that, you will get the keys to your room/ flat. Make sure to get your proof of residence (Wohnungsgeberbescheinigung (WGB)).



REGISTER AT THE CITY HALL (PAGE 8)

Make an appointment for your registration (available online). Bring along your passport and the proof of residence (Wohnungsgeberbestätigung (WGB)).



OPEN A BANK ACCOUNT IN GERMANY (PAGE 6)



REGISTRATION AT THE WHZ LIBRARY (PAGE 19)



GERMAN HEALTH INSURANCE (PAGE 7)



ENROLLMENT & SCHEDULE (PAGE 8)

To get your enrollment papers, you must pay the semester fee and send a copy of your visa (non-EU students) and your German address to the Department of Student Affairs. Furthermore, you must instruct your health insurance to send the M10-Notification to the Department of Student Affairs (DSA), as well.



REGISTER AT THE FOREIGNERS OFFICE (PAGE 7)



LEVEL UP YOUR GERMAN LANGUAGE SKILLS (PAGE 9)

THINGS YOU NEED TO KNOW AS AN INTERNATIONAL STUDENT AT THE WHZ

There are some things to consider while studying and living in Germany. As an international student, you might not be familiar with topics such as health insurance and the broadcasting fee in Germany. However, these are very important. Read the information carefully to avoid problems with fines.

If you are an EU student, you have to get your home insurance confirmed by a German health insurer, register at the city hall and register for the broadcasting fee. As a non-EU student, you have to complete the same steps but also establish a blocked bank account and apply for a residence permit at the foreign office.

BLOCKED BANK ACCOUNT

If you are a non-EU student and want to study in Germany, you must have a blocked bank account- known as “Sperrkonto“ in German. During the visa application process, it serves as evidence that you have adequate financial resources to live and study in Germany. You can choose a bank that offers this service. Some banks have online services where you can set up an account online.



To set up a blocked bank account, it must meet the following conditions:

- It must be set up with a specific amount of money. The money has to cover at least the first year in Germany.
- The blocked account can only be closed with the consent of the embassy or the foreigner’s office.

FOREIGNERS OFFICE

If you are a non-EU citizen you need to apply for a student visa at the German Embassy Consulate or a visa application centre in your home country. After receiving the visa and entering Germany, you have to apply for a residence permit to study. This can be done at the foreigner's office (Ausländerbehörde). It is the same office where you can extend your visa through an appointment.

Please note that students from the campuses in Schneeberg, Markneukirchen and Reichenbach must visit a different foreigner's office than the students in Zwickau.



The following documents are required:

- Complete residence permit application form
- 2 biometric passport photos
- Passport and its copies
- Proof of health insurance
- Lease and tenancy certificate
- Enrollment certificate
- Blocked bank account
- Administrative fee

HEALTH INSURANCE

If you study in Germany, you need to prove that you have appropriate health insurance for the duration of your studies. Please note that you cannot be enrolled without health insurance.

Your insurance confirmation will be sent automatically from the insurance company to the University of Applied Sciences Zwickau.

If you're a student from a European country, your home health insurance must be confirmed by the German state health insurance.



The following documents are required:

- Passport
- Letter of Admission

REGISTER AT THE CITY HALL

If you live in Zwickau, you must register at the city hall. Do it within the first two weeks upon your arrival. For your registration, you have to make an online appointment at the city hall or visit during the opening hours.

Bring your ID and the proof of residence (Wohnungsgeberbescheinigung (WGB)) from your landlord to your registration appointment. Without these documents, registration isn't possible and you have to make a new appointment. Keep in mind that the failure to register your residence can lead to a fine.



ARD / ZDF DEUTSCHLANDRADIO BROADCASTING CONTRIBUTION

In Germany, apart from the rent, you have to pay a fee for radio/TV services, even if you don't own a TV set or radio.

It is irrelevant if you live in an apartment or in a shared flat, the fee has to be paid per household. You can register to pay this fee on your own, or if you share a flat, talk with your roommates about the contribution.

Do not ignore the letters referring to "Rundfunkbeitrag" (broadcasting fee). If you do not pay, a strict fine will be imposed, which will cost you much more than the regular fee. If you have any questions, contact the social counselling of the Studentenwerk Chemnitz-Zwickau (Page 22-23).



ENROLLMENT AND SCHEDULE

To get your student ID and your enrollment papers, you have to send a copy of your visa to the student services: studieren@fh-zwickau.de. Furthermore, you have to provide them with your valid German address. Make sure that you have transferred the semester fee and informed your health insurance to send the M10-Notification to the university.

When everything is done, you will receive your enrollment papers per post. Remember to put a sticker with your last name on the mailbox to receive the letter.

Look up your seminar group on the first page of your enrollment papers. Scan the QR code to find your timetable on the website or look it up on the WHZ WebApp.



LEVEL UP YOUR

GERMAN LANGUAGE SKILLS



You can improve your German or English skills by joining a language course or learning in peer groups. Check out the various learning options on our website and follow the instructions to register for the courses.

GERMAN LANGUAGE COURSE

German language courses are offered throughout your studies. There are subject-specific courses and general language courses on various skill levels. There is one for everyone. You receive a certificate upon successful course completion.

LANGUAGE CORNER

The Language Corner is for all who want to practise their German language skills.. You meet up regularly in a group at the dormitory to discuss the topics of your choice. Besides meeting new friends and learning the language, you can get to know different cultures.

TANDEM PROJECT

The Tandem Project is designed to provide an independent way of learning a language. Tandem partners meet regularly on an informal basis to teach & learn each others native language and enjoy cultural activities together. Time, location and content of the meetings is up to the tandem partners. Enjoy this opportunity.

International

Office

The International Office assists and mentors international full-time and exchange students at the University of Applied Sciences Zwickau. We can support you throughout your studies and provide information if necessary. During your studies, we can support you with information about study-related things and events in Zwickau.

In addition, the International Office is responsible for international relationships with partner universities and research partners around the world. With the help of international partnerships, the students, professors and members of staff can learn, research and work from other countries around the world.

Furthermore, the International Office organizes different events, such as cultural evenings, and throws a Welcome Party to celebrate the start of your studies in Germany. You can use these events to get to know your fellow students and professors.

If you have any questions about the organisation of your studies, the International Office is more than happy to help you with this topic.



International Prospective and Full-time Students

Paul-Kirchhoff-Bau (PKB)

Dr.-Friedrichs-Ring 2A

Room: PKB 211

study@fh-zwickau.de



EVENTS

Throughout the semester the University of Applied Sciences Zwickau and the International Office offer different events for its students. For example, you can improve your language skills by taking part in the Language Corner, get to know your fellow students at the Welcome Party and explore other countries at the cultural evenings. You can become an active part and present your home country at a cultural evening, as well.



FOLLOW US

Follow the International Office on Facebook and Instagram to get regular updates on study-related matters and events at the WHZ. They will remind you of deadlines, like the re-registration period or the examination period, and give you an overview of what the WHZ has to offer. Furthermore, they inform you of important dates, including the national holidays.



GOING ABROAD

If you're interested in studying abroad or doing your internship abroad, the exchange team is eager to help you with the planning of your trip and finding the financial support that suits you the best. Staying abroad needs to be well prepared to avoid problems caused by missing documents and wrong compensation.

Some of the degree programmes include a semester or internship abroad. This also needs to be planned to get financial support.

The International Office recommends visiting the informational events during the semester to get everything you need for planning your stay abroad.



GET TO KNOW

THE FACULTIES

In Zwickau, the WHZ is divided into the Campus City Center and the Campus Scheffelberg. At the Campus City Center, you will find the following faculties: Automotive Production and Mechanical Engineering, Electrical Engineering and Physical Engineering/ Computer Sciences. At the Scheffelberg Campus, you'll find the faculties of Business and Economics, Automotive Engineering, Applied Languages & Intercultural Communication, as well as Health and Healthcare Sciences.

Other WHZ sites are located in Schneeberg at the Faculty of Applied Arts and in Reichenbach with the Institute for Textile and Leather Technology. The Institute of Musical Instrument and Construction, which also belongs to the Faculty of Applied Arts, can be found in Markneukirchen, deep in the Vogtland region.

If you have any issues with the degree program, you can contact the secretariat of your faculty or the course advisor.



Health and Healthcare Sciences

The faculty of Health and Healthcare Sciences offers an academic education in the field of social and health sciences, which is a significant part of the Life Quality Division. All programmes of the faculty are characterised by accessibility to study, the conveyance of theoretical and methodical knowledge as well as the acquisition of high social competence.

Business and Economics

With numerous courses of study, institutes and departments, the Faculty of Business and Economics instructs and conducts research in a broad range of economic fields, taking interdisciplinary approaches and offering instruction focusing on practical aspects. The faculty fosters long-standing contacts with international universities and post-graduate institutions and is an active partner of the SOKRATES and ERASMUS program.



Applied Arts Schneeberg

The Faculty of Applied Arts Schneeberg conveys theoretical scientific, artistic and design fundamentals. The broad-based programme of study offers courses, which lead to a high level of design and technical qualification. In the musical instrument-making programme with the fields of plucked and bow instruments, knowledge and skills are conveyed, which gives students the necessary expertise and skills to design and build high-quality artistic musical instruments.



Physical Engineering/Computer Sciences

The Faculty of Physical Engineering/Computer Sciences offers attractive bachelor and master courses in the fields of physical technologies, microprocessor technology and computer sciences. The courses of study are accredited according to recognised guidelines and have been conceived with a practical approach.



Applied Languages and Intercultural Communications



The Faculty of Applied Languages and Intercultural Communication offers Bachelor and Master degree programmes that combine languages (Chinese, German as a Foreign Language, English, Spanish, Portuguese) with business administration and intercultural communication. Applied Media Communication German-French (B.A.) and Sign Language Interpreting (German Diplom, Master) add to the profile of the faculty as a place of renowned multilingual, multicultural and international expertise. Moreover, courses in English for specific purposes are offered to WHZ students on intermediate and advanced level.

Automotive and Mechanical Engineering

The Faculty of Automotive and Mechanical Engineering is one of the WHZ's most active research faculties. Its courses of study are closely aligned with the development and manufacturing of automobiles. Results from research and development work are integrated into modern, hands-on instruction. Additional interdisciplinary knowledge is also conveyed. As a result, the programmes of study and areas of specialisation optimally meet the requirements for subsequent careers.



Electrical Engineering

Since the founding of the engineering school on April 26, 1897, electrical engineers have been trained in Zwickau. Electrical engineering and electronics are indispensable requirements for innovation in all sectors of modern industry. With its current degree courses, the Faculty of Electrical Engineering meets the growing demand from industry and research institutions for graduates with extensive and application-oriented specialist knowledge. The faculty offers a strong cooperation between knowledge transfer and internships within and outside the university as well as a large research environment.



Automotive Engineering

The Faculty of Automotive Engineering is a centre for educating tomorrow's engineers in the automobile industry. It is a competent partner in the fields of research and development. The faculties offer a comprehensive selection of programmes relating to automobiles.



DEPARTMENT OF STUDENT AFFAIRS



The Department of Student Affairs (DSA) supports you with the information on study-related matters. Upon your arrival, you will get your enrollment documents, your student ID and your login data from the DSA. Furthermore, the department is responsible for student counselling, admission, enrollment, re-registration and examinations. At the end of the studies, you will receive your certificate from the department.

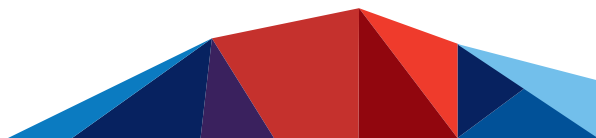


Re-registration

The students must re-enroll every semester. To do so, you need to pay the semester fee on time. The semester fee consists of the semester ticket fee, student council and student union fees. The amount may vary, so check your semester fee in the student services portal before making the payment. Make sure you transfer the correct amount of money and include the purpose of the payment based on the information given. In case of delayed payment, you will have to pay an additional late-registration fee of 15 Euros. If you don't re-register in time, you will be exmatriculated. Please note: You can't pay the semester fee in cash. You have to make a bank transfer.

Re-registration period:

Winter Semester: 01.07. - 15.08.
Summer Semester: 01.01. - 15.02.





Campus Portal - Student Services

The portal can be accessed with your login and password. You can use the portal to change personal information and postal address, check on payments to the university or download important documents, such as the enrollment certificate.

Examination Portal

You have to register for exams in advance. You can only participate in an exam when you have registered for it. In general, exam registration starts six weeks before the exam period and ends two weeks before the examination period starts. You can withdraw from scheduled exams using the same online platform. If you are ill, send an e-mail with the copy of your medical certificate (Attest) to Dezernat.Studienangelegenheiten@fh-zwickau.de.



Student ID



You will receive your student ID with your enrollment documents. Your card is only valid if it is stamped for the current semester. It has to be validated at a validator each semester. The student ID is multifunctional. You can use it for the library and as an electronic wallet for the canteen and printing. Furthermore, you can use it as a key to enter the computer pools or the lecture halls.

If you lose your student ID, contact student services (studieren@fh-zwickau.de) to get a new one. Please note, that you will have to pay 10 euros for a replacement.

Germany Semester Ticket (Deutschlandsemesterticket)

The Germany Semester Ticket is available in a digital form via the mobile website "RIDE". The ticket allows you to use the public transportation network throughout Germany. It isn't valid for all trains, trams and buses. Do your research before you get on the bus, tram or train. You will need to show your student ID as proof that you are a student. Keep in mind that ticket conditions may change during your studies.





CAREER

SERVICE

The Career Service of the WHZ is an intermediary between the university and companies offering job opportunities. Its service includes individual consultations and workshops preparing for the professional career as well as support when searching for internships, part-time jobs and graduation thesis partners.

Various workshops and events will help you to find the perfect internship partner during your studies. You will find the upcoming events on our website.

If you want to make an appointment to discuss your career opportunities, please contact the career service beforehand.

Contact Information



WHZ Jobportal



Job Regulations





UNIVERSITY

LIBRARY

Every student can use the university library. You can borrow books, magazines and other media for your research by simply using your student ID. Furthermore, the university library offers quiet spaces to study and research. There are also computer workspaces available for working on it with your login data.

The headquarters of the university library is located in the center of Zwickau, near the Campus City Center. There are also libraries at the Campus Scheffelstraße, as well as in Markneukirchen and in Schneeberg.

Your student ID is your library card. This allows you to use the self-checkout and lockers, as well as pay for library fees (including inter-library loans), copying and printing of materials.

The loan period for every borrowed media is four weeks. You can extend the period for a maximum of three consecutive times. The media can be returned to any location. In addition, the main library in the Campus City Center offers a return flap, where you can return the media 24/7. You find it next to the staff entrance.

Contact

Inner City Campus
Klosterstraße 7
hochschulbibliothek@fh-zwickau.de





ZKI

University

Computing Center

The University Computing Center (German: Zentrum für Kommunikationstechnik und Informationsverarbeitung, ZKI) is your contact for digital services and infrastructure at the University of Applied Sciences Zwickau. We provide you with services such as Wi-Fi, email, file and cloud storage, VPN (Virtual Private Network), video conferencing systems as well as free software subscriptions such as Microsoft 365, Sophos anti-virus protection and education-specific applications. Moreover, our infrastructure portfolio includes the provision of internet access for the entire university and all student residences as well as the maintenance of almost 20 computer labs, central printers and scanners. Our WHZ web app is your mobile companion, where you can find all important information about your study. If you have any questions or problems, our IT Support is your first point of contact and will be pleased to assist you.

Contact
IT Support
@ Campus City Center

Kornmarkt 1
Georgius-Agricola-Bau, Room: 219
+49 375 536-1215
zki-service@fh-zwickau.de



VPN

To access our internal services, such as email or file storage, from outside the university network you need a secured connection via our VPN service (Virtual Private Network).



Wi-Fi

To access the university network with your mobile devices, we provide you with Wi-Fi named „eduroam“ at the entire campus and all student residences.



Email

To communicate with your fellow students, professors, faculty and the administration of the University of Applied Sciences Zwickau, we provide you with an email address.



Notes about the email service

Email is the main communication channel at the University of Applied Sciences Zwickau. You will receive important information about your study via this channel. So please check your email inbox regularly to stay up to date. Use your university-specific username and password as login data, which will be given to you when you enroll. To access our email service from outside the university network, you need a secured connection via our VPN service.



Student Union

Chemnitz - Zwickau

The Student Union Zwickau-Chemnitz (Studentenwerk Chemnitz-Zwickau) offers a comprehensive service related to studying and supports WHZ students with financial, social and cultural services. Additionally, the Student Union offers different counselling opportunities free of charge.

For general questions, students can visit the student union during the opening hours. To address more complex issues, it is recommended to arrange an individual appointment with an advisor via email or phone beforehand.

Contact

Innere Schneeberger Str. 23
08056 Zwickau
Room: 103/1
E-Mail: info@zwickau@swcz.de



Canteens & Cafeterias

The canteens and cafeterias at the Campus City Center and the Campus Schiefelstraße are run by the Student Union. They provide various meals from Monday to Friday. Besides breakfast and snacks, the canteens offer three to four lunch meals per day.

The student ID card serves as a pay card in the canteens and cafeterias. Before using the card, you have to load it up with money. The top-up machines are located in front of the canteens and cafeterias.



Student Accommodation



The Student Union offers student accommodation in Zwickau and Schneeberg. The advantage of living in a dormitory is that the utility costs and extra costs such as fitness studio, table tennis or reading cafés are included in the rent. Furthermore, the dormitories are equipped with laundry rooms, student clubs and bicycle storage rooms. The rooms are usually cheaper than the rooms from the housing companies.

We recommend you arrive on a week day (or make an appointment beforehand) to easily receive your room keys. Note, that the dorm's office is closed during weekends.

Psychological Counselling

The Psychological Counselling service offers private and confidential counselling meetings in case of study crises, identity and orientation problems, difficulties with concentrating, exam anxiety or work disorders, loneliness and contact problems, as well as partnership and relationship conflicts. Appointments have to be arranged via e-mail.

Legal Counselling

The Student Union offers a Legal Counselling service for their students. In case of legal questions, regarding the interaction with public authorities or other problems, the Legal Counselling service provides information and advice in terms of legal proceedings and possible legal steps.



DISCOVER ZWICKAU AND SAXONY

The city on the Zwickau Mulde River is famous for its long tradition in the automotive industry, as well as the composers, Robert Schumann and Clara Wieck. Shops and restaurants in the historical city center provide an ideal place to spend your free time. With 87,000 inhabitants, Zwickau is one of the largest cities in Saxony. The city offers different events throughout the year. Besides the intercultural event Zwickkolör and the city festival, there are events like marathons and the Christmas Market. The surroundings of Zwickau also offer different opportunities for a day trip. You can use the Germany Semester Ticket to get to the different locations around Zwickau.

Leipzig

The special flair of Leipzig definitely makes a visit worthwhile. With the Leipzig Book Fair, the Wave Gothic Festival or simply a visit to the zoo, there is always something to see and do in Leipzig.

Saxon Switzerland

Spanning both sides of the Elbe River between the Czech city Děčín and Saxony's Pirna, the rocky landscape of Saxon Switzerland offers a spectacular view. Perfect for hiking trips.

Dresden

It's the capital city and political centre of Saxony and internationally recognized for its beautiful baroque architecture. The Frauenkirche, the Semperoper and the Zwinger are a few sights that you shouldn't miss.

Studying is more than just sitting in a lecture hall ...



Student participation

Represent the student body and be a part of the student council or the student union. In these organisations, you can represent the interests of the students either of one of the faculties or the WHZ in general.

Student activities and groups

The students can start new activities and create new groups where they can test their skills or get new ones. The WHZ Racing Team, for example, participates in different competitions with their racing car. If you want to perform on stage, the university choir or the drama club might be interesting for you.

University Sports

Do you want to be active during your studies? Then sign up for the various activities offered by the university sports. You can choose between being active in a team or on your own.

Student clubs

The students of the WHZ run three student clubs on the different campuses, which you can visit daily to meet friends and get to know other students.



ROAD MAP

CAMPUS CITY CENTER

The University of Applied Sciences Zwickau has different campuses in Zwickau. The location of the lectures depends on your faculty. The Campus City Center is the main Campus of the University of Applied Sciences Zwickau. Besides the International Office, the Department of Student Affairs and Rectorate, it is also home to the Faculties of Automotive and Mechanical Engineering, Electrical Engineering and Physical Engineering/Computer Sciences. If your course of study belongs to one of the above-mentioned faculties, your lectures will mainly be held in the city center.

Find your classroom:

The houses at the Campus City Center are named after different personalities of the University of Applied Sciences Zwickau. Because the names are sometimes too long, they are often used in short form. It's important to know the short forms, to find the houses and rooms you're looking for. The numbering at the Campus City Center looks like the following example.

G A B 3 2 7

The first three letters show the house, where the lecture takes place. It's the short form of the name.

Here you will find the number of the room. Please note that some rooms are not easy to find. Keep on searching.



ROOM FINDER

Legend



Validator

You can validate your student ID at the machine.



Cash upload

You can use the machine to upload money to your student ID to use the cafeteria and the printer.



ZKI - IT Support

Your first point of contact for IT-specific questions and problems.



Printer

For a charge, you can use the printer here.



Computer Labs

You can use the computers with your login data.



Park Deck

For a charge, you can park your car here.



Public Transport





Legend



Validator
You can validate your student ID at the machine.



Cash upload
You can use the machine to upload money to your student ID to use the cafeteria and the printer.



ZKI
Your first point of contact for IT-specific questions and problems



Printer
For a charge, you can use the printer here.



Computer Rooms
You can use the computers with your login data.



Parking Deck
For a charge, you can park your car here.



Public Transport

ROAD MAP

CAMPUS SCHEFFELSTRASSE

Campus Scheffelstraße is the second Campus in Zwickau and is located in the Eckersbach neighborhood. It's home to four different faculties: Applied Languages and Intercultural Communication, Health and Healthcare Sciences, Faculty of Business and Economics and Automotive Engineering. If your course of study belongs to one of these faculties, your lectures will mainly be held on this campus.

Find your classroom:

The numbering on Campus Scheffelberg is different from the Campus City Center. Houses are not named after personalities of the university. They are numbered. To find your room, use our example to understand the system.

S is for Campus
Scheffelstraße

S 6 2 1 3

The last numbers
show you the
correct room in the
building.

The first number following the „S“ shows you the number of the house, where your lecture takes place.

The second number shows you the floor in the building. Sometimes there are only two numbers. In that case the house has only one floor.

DEPARTURE CHECKLIST



APPLICATION FOR DE-REGISTRATION

You must apply for the de-registration via the student service portal. Deactivate your student ID in the WHZ WebApp and get your remaining amount of money refunded at the cafeteria. Don't forget to return all the books to the library.



CANCEL YOUR HEALTH INSURANCE

Cancel your health insurance 4 weeks before your departure. Make sure that there is no outstanding balance.



CANCEL YOUR REGISTRATION AT THE CITY HALL

Cancel your registration at city hall when you move out. Bring along your ID.



CANCEL THE LEASE CONTRACT

You have to cancel your rental contract in advance. You will find the deadline on your rental agreement. Afterwards, return the keys to your landlord. If you live in the dorms, you have to fill out the checklist too (Laufzettel für den Auszug).



CLOSE THE BANK ACCOUNT

Cancel your bank account. To cancel your blocked bank account, you will need the release certificate from the foreign office.



CELEBRATE A FAREWELL PARTY

Need to know

Emergency numbers

Police	110
Fire Department	112
Emergency	116 117
Lost or stolen credit card	116
Poisons Hotline	0361 / 730 730

Doctor

In case of medical problems (no emergency), first consult a general practitioner. They will treat you or refer you to a specialist. Look for a general practitioner in your neighborhood so that you know where to go if you are ill.



Hospital

In case of a medical emergency, you need to visit the hospital. There, they will help you with your injuries or other medical issues. The hospital location is below:

Heinrich-Braun-Klinikum
Karl-Keil-Str. 35
08060 Zwickau



There are other hospitals available. Just look up the information of the one nearest to you.



Westsächsische Hochschule Zwickau
Kornmarkt 1, 08056 Zwickau

WHZ, International Office, 09/2024

S.1: Prostock studio/ Adobe Stock | S.2: drobotdean/ Freepik | S.3: Freepik | S.4: Helge Gerischer | S.11: Helge Gerischer (1), Helge Gerischer (2), WHZ (3) | S.12: Helge Gerischer | S.14-15: Helge Gerischer | S.16: Helge Gerischer | S.18: Freepik | S.19: Helge Gerischer | S.20: Mattheo Kaleeh | S.22: Sascha Vogelsang | S.24: Helge Gerischer | S.25 Rennfahrzeug: Lukas Kasel | S.25 Studentenclub: Helge Gerischer | S.25: Sport: WHZ | S.32: Helge Gerischer