



WHZ Westsächsische
Hochschule Zwickau
Hochschule für Mobilität

DEZERNAT STUDIENANGELEGENHEITEN **Department of Student Affairs**

Newsletter Dezernat Studienangelegenheiten - Oktober 2024 **Newsletter Department of Student Affairs - October 2024**

NEWS

The newsletter in English will be published promptly on our homepage at <https://www.fh-zwickau.de/studium/studierende/studienorganisation/newsletter/>.

Dear students,

The DSA team wishes you a good start into the winter semester 2024/2025.

From now on, you will again receive our department's monthly newsletter with important information for your studies. Please read the emails from our department carefully.

If you have any questions, please contact us or your faculty.

Use primarily the functional addresses of the DSA:

Dezernat.Studienangelegenheiten@fh-zwickau.de
pruefungsamt@fh-zwickau.de
studieren@fh-zwickau.de
studienberatung@fh-zwickau.de
careerservice@fh-zwickau.de

Information for our new students:

The Department of Student Affairs is in the PKB building, 1. Etage, über der Mensa am Dr.-Friedrichs-Ring.

Online-requests:

Please use the online requests available in the student services (leave of absence, exmarticulation, change of personal data, etc.).

Please check that your contact details are correct (address, telephone number, etc.).

Student services: [Studienservice](#)

Your department of student affairs

IMPORTANT – Information from the examination office

What should be done during exams in the event of illness?

<https://www.fh-zwickau.de/studium/studierende/studienorganisation/pruefungsangelegenheiten/ruecktritt-von-pruefungen/>

You can find more information here:

<https://www.fh-zwickau.de/studium/studierende/studienorganisation/pruefungsangelegenheiten/verhinderung-der-pruefungsteilnahme/>

Recognition of examination results

<https://www.fh-zwickau.de/studium/studierende/studienorganisation/pruefungsangelegenheiten/anrechnung-von-pruefungsleistungen/>

Certificate of grades

<https://www.fh-zwickau.de/studium/studierende/studienorganisation/pruefungsangelegenheiten/notenauszug-und-bescheinigung/>

The grade certificate is subject to a fee (€3.00, each additional €0.50). The corresponding fee invoice will be posted on the study portal and must be paid promptly.

Important exam deadlines

What are the deadlines for retaking failed exams?

<https://www.fh-zwickau.de/studium/studierende/studienorganisation/pruefungsangelegenheiten/wiederholungspruefungen/>

What happens if I do not take any exams within four semesters?

This will result in exmarticulation, as you have not provided proof of performance as required by the examination regulations within four semesters (see Section 22 Paragraph 2 No. 8 in conjunction with Section 19 Paragraph 2 No. 7 SächsHSG). Semesters on leave extend this period.

What are the consequences of exceeding the standard period of study by four semesters?

If you have exceeded the standard period of study by four semesters, your final examination and thus also all module examinations of your degree program that have not yet been taken are considered as having been failed for the first time (Section 36 Paragraph 4 of the SächsHSG). You then have one year to repeat them (one-year period see above).

Do I have to meet the deadlines during the semester on leave?

No. These deadlines are suspended during a leave of absence. You can take exams, but you don't have to. If you take part, the result you achieve counts.

Examination office

General academic counselling

Daniel Bonitz
Contact for general academic counselling
Office PKB 223 b
0375 536-1161
studienberatung@fh-zwickau.de

Counselling via WhatsApp: [0172 394 4715](tel:01723944715)

Study counseling on the following topics:

The general academic counselling informs and advises prospective students and students about:

- - Study options
- - Study requirements
- - Admission and procedural questions when applying
- - Problems relating to studies, for example when changing the course of study or university and when de-registering

Social counseling on the following topics:

The social counseling service informs and advises prospective students and students about:

- Advice on social problems in everyday student life
 - - Information about the university and the university location
 - - Information on contact persons and advice centers
 - - Advice in crisis situations (exams, private problems, etc.)
 - - Organizational help with your studies
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Scholarships: financing your studies and boosting your career?!

Presentation on 15.10.2024, 17:10 , Campus Scheffelstraße, Room S6113 in German

Only elite students get scholarships! Or not? And what do scholarships have to do with starting a job and a career? In addition to these questions, the lecture also answers what funding is available and what you need to consider when applying. Feel free to bring along

your questions!

Application for Mentor-Price - Graduates 2024

Mentor-Preis

Selling merchandise

Special sale at the start of the semester from 14.10. - 30.11.2024

<https://mentor-zwickau.de/WHZ-Souvenirs>