



WHZ Westsächsische  
Hochschule Zwickau  
Hochschule für Mobilität

## The Department of Student Affairs

### Newsletter The Department of Student Affairs February 2025

Dear Students,

the Department of Student Affairs wishes you a good examination period and a nice semester break.  
Please follow the WHZ WhatsApp-Channel and don't miss any information about your studies.

If you have any questions, please always contact us using the functional e-mail addresses.

Examination department: [pruefungsamt@fh-zwickau.de](mailto:pruefungsamt@fh-zwickau.de)

Student Services/Admissions Office: [studieren@fh-zwickau.de](mailto:studieren@fh-zwickau.de)

Student counselling: [Studienberatung@fh-zwickau.de](mailto:Studienberatung@fh-zwickau.de)

Your Department of Student Affairs

Dezernat Studienangelegenheiten



### IMPORTANT – Exams 03.2.-21.2.2025

**From now on, all you need is a medical certificate confirming that you cannot take the exam due to illness.**

Rücktritt bei Prüfungen

New: Form: Medical certificate A “normal sick note” (certificate of incapacity for work) is no longer accepted. You can find all further information here: Sick note [Ärztliche Bescheinigung](#)

Be sure to check the exam schedule again before the exam period begins to see if there are any changes (e.g. time, room)..

Exam schedules Special Circumstances On the day of the exam, special circumstances can sometimes impede you from taking the exam. These include train cancellations, accidents, etc. In these cases, an application must be submitted to the relevant examination board with evidence. The examiner will initially record a grade of 5 and "NE".

For any questions:

[Pruefungsamt@fh-zwickau.de](mailto:Pruefungsamt@fh-zwickau.de)



### Re-registration for the summer semester 2025 – The deadline is 15.2.2025

Please note that your semester fee/tuition fee must be credited to your Student Services account by February 15, 2025, to avoid an additional administration fee. The additional administration fee of € 15.00 will be charged for late re-registration (according to the fee and charge regulations of July 3, 2019).

Bank details (applies to all WHZ students)

Payee: HK Sachsen/WHZ

IBAN: DE22 8600 0000 0086 0015 22

BIC: MARK DEF1 860 Bank: Deutsche Bundesbank

Amount: Each student can view the individual semester fee in the Student Services account.

Reference: 20251/00xxxxx/7094.0111.5890 (for xxxxx use your matriculation number)

[studieren@fh-zwickau.de](mailto:studieren@fh-zwickau.de)

**Contacts for queries:**

**Faculties: AMB and PTI**

**Eugenia Jakob**

**Tel.: 0375 536 1186**



Faculties: AKS, ELT, GPW, KFT SPR and WIW  
Anke Zenker  
Tel.: 0375 536 1185

Hochschulverein Mentor e. V.

Merchandise Products

<https://mentor-zwickau.de/WHZ-Souvenirs>

Mentor e. V.



Studierenden- und Prüfungsportal

Career Service

Mentor e. V.

Besucheradresse

Westsächsische Hochschule Zwickau  
Dezernat Studienangelegenheiten  
Gebäude PKB, über Mensa Ring  
Dr.-Friedrichs-Ring 2 A  
08056 Zwickau

Sprechzeiten vor Ort:

Dienstag und 08.30 - 11.30 Uhr und  
Donnerstag: 12.30 - 15.00 Uhr  
sowie nach Vereinbarung

Kontakt

dezernat.studienangelegenheiten[at]fh-zwickau.de  
studieren@fh-zwickau.de  
pruefungsamt@fh-zwickau.de  
studienberatung@fh-zwickau.de  
kontakt@mentor-zwickau.de

Postanschrift

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